Deposit paid date\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_

Payment method Chq/Cash

**Enrolment Contract**

Please ensure this form and deposit of £100.00 and a £50 registration fee which is not refundable is forwarded to the management team at Walton House Nursery Ltd to secure your child’s place. Please sign and print your name(s) clearly below to confirm your acceptance of our terms and conditions below and contained within the brochure, and our Policies and Procedures (available from the management team on request) on enrolment of your child at this Day Nursery. Please make cheque payable to: **Walton House Nursery Ltd**. Thank you!

1. I/We wish to enrol our child at Walton House Nursery Ltd.
2. I/We agree to abide by the following Terms and Conditions and those contained in the brochure and any updates that may be issued later.
3. I/We enclose a £50 registration fees which is not refundable and a £100.00 deposit to secure my/our child’s/children’s place, which I understand will be refunded only if my child attends Walton and when I/we give four week’s written notice to terminate this contract.
4. I understand that my/our deposit is non-refundable if my/our child/children do not officially start and attend the nursery.
5. I/We give permission for photos/recordings to be taken of my/our child/children to be used for Nursery purposes.
6. I/We give permission for any personal data to be used for nursery and local authority monitoring, research and study purposes.
7. I/We agree to and give permission for a Bexley Council Inclusion Advisor to assess and monitor my child’s/children’s learning and development. If a significant learning and development concern arises during their attendance at Walton Nursery.
8. I/We give permission for Walton Nursery to pass on transition forms and two-year-old checks to relevant external professional bodies.
9. I/We give permission for staff to apply sun cream that we have provided for my child.

|  |  |
| --- | --- |
| Child’s Name |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Child’s D.O. B |  | Female |  | Male |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Required age group | Pre school |  | Nursery |  | Baby Unit |  |

|  |  |
| --- | --- |
| Required Start Date |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sessions Required | 7.30am-6:00pm | 7.30 am-1pm | 1pm-6pm | Comments |
| Monday |  |  |  |  |
| Tuesday |  |  |  |  |
| Wednesday |  |  |  |  |
| Thursday |  |  |  |  |
| Friday |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Funded Sessions Required | 9am-12pm | 1pm-4pm | Lunch session 12pm-1pm, £5 per day |
| Monday |  |  |  |
| Tuesday |  |  |  |
| Wednesday |  |  |  |
| Thursday |  |  |  |
| Friday |  |  |  |

Please provide information about any setting, childminder or nanny/Au Pair your child may attend as well as Walton House Nursery below.

Setting Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Key Person\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel.No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Parent/Guardian Signature 2. Parent/Guardian Signature

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel Work. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. Work. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prior to your start date, Walton Nursery will confirm your chosen start date and provide Registration forms for you to complete and return **One week before** your start date. This enables us to prepare records and welcome your child.

Where did you hear about Walton House Nursery Ltd ?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reviewed August 2018 / TV